**Forename Surname | Secondary/primary/FE teacher**

**Location: xxxxxxx**

**Telephone: xxxxxxxxxxx**

**Email: xxxxxxxxxxxxx**

Professional profile

Add a punchy one or two line sentence that sums you up and will appeal to your target employers and recruiters.

Give a high-level overview of your teaching career, including ages and subjects you teach, types of schools you have taught at, and any specialisms you possess within your field.

Career summary

**mmm yyyy – Present School Name, Location (Optional)**

**Role Title**

*Outline*

Give a high-level overview of the role to show how you fit into the school, what year/subject you teach

*Key responsibilities*

* Detail all of your responsibilities and showcase as much of your skills and knowledge as possible
* Use professional language and show how your duties impact the school and children
* Give lots of detail in recent roles and less in old roles as you go down the CV
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
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* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

*Key achievement/projects*

* Try to add at least one example of a project you have been involved in outside of classroom teaching

**mmm yyyy – mmm yyyy School Name, Location (Optional)**

**Role Title**

*Outline*

Give a high-level overview of the role to show how you fit into the school, what year/subject you teach

*Key responsibilities*

* Detail all of your responsibilities and showcase as much of your skills and knowledge as possible
* Use professional language and show how your duties impact the school and children
* Give lots of detail in recent roles and less in old roles as you go down the CV
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

*Key achievement/projects*

* Try to add at least one example of a project you have been involved in outside of classroom teaching

**mmm yyyy – mmm yyyy School Name, Location (Optional)**

**Role Title**

*Outline*

As you progress down the CV to old roles, it’s best to summarise the roles in 1-3 lines.

**mmm yyyy – mmm yyyy School Name, Location (Optional)**

**Role Title**

**mmm yyyy – mmm yyyy School Name, Location (Optional)**

**Role Title**

Education and qualifications

* **Qualification, grade –** Institution – Year
* **Qualification, grade –** Institution – Year
* **Qualification, grade –** Institution – Year

References available on request